



## **Nicotine Anonymous World Services Board Meeting - Hybrid**

**May 2, 2025**

**10:30 am – 3:30 pm US CT**

This meeting was recorded.

1. **Serenity Prayer:** Marian D.

2. **Roll Call of Officers:**

Chair: Active: Marian D. (   P   ) Elect: Matthew H. (   P   ) Emeritus: Danelle R. (   P   )

Treasurer: Active: Bill P. (   P   ) Elect: Jilly C. (   P   ) Emeritus: George V. (   P   )

Secretary: Active: El R. (   P   ) Elect: Terri D. (   P   ) Emeritus: Tammy T. (   P   )

Office Manager: Allison A. (   P   ).

(P) = present; (A) = absent

Guests in Attendance: (requested to put first name, last initial in chat & will receive a copy of minutes)

Checko M., Gordon B., Jorie M., Keith H., Grace H., Reza P., Beth C., Christine E., Jeff M., Anastasia P., Arvind S V

3. **Reading of the Twelve Steps:** El R.

4. **Reading of the Twelve Traditions:** Gordon B.

5. **Reading of the Third Step Prayer:** Allison A.

**Reports:** To be read at Saturday business meeting at the Conference.

6. **Conference Planning Committee:** More than 100 registered to date.

### **Business**

7. **Old Business**

a. Business Plan – Danelle R.

It was sent to Secretary team for review and edits. Not yet complete. Secretaries will aim to have it done by July board meeting.

b. Action Item List – Matthew led discussion of items on this list, which have been updated and included as an attachment.

## 8. New Business

**MOTION 1:** To remove all mention of “servants” in the P&P except within the context of “trusted servants” when referring to general service work in the fellowship.

Made by EI, second by Danelle

Intent: We took it off the Web Servant category and this just makes it consistent throughout.

Passed 7 yes, 2 no

**MOTION 2:** To remove the Audio Recording Committee from the list of NAWS standing committees.

Made by EI, second by Danelle

Intent: It has been inactive for years with no reports or activity. Secretaries think it was first placed within Outreach but then moved to be within the Literature Committee where we think it should remain. Discussion went in different directions about equipment and other topics.

Motion removed by the maker and the topic added to the Action Item List for additional research.

**MOTION 3:** Any board member can request travel expenses in advance of the conference. They may also request a registration fee waiver if necessary. Both approvals are at the discretion of the chair.

Made by EI, second by Tammy

Intent: To make board service available to everyone, regardless of ability to pay.

Passed 8 yes, 1 no

**MOTION 4:** To make the ad-hoc Workshop Committee a permanent NAWS committee to be added to the P&P and the directory.

Made by EI, second by Jilly

Intent: Proposal presented by Grace H based on success of the ad-hoc committee in the past year, with many requests coming from members requesting more workshops.

Passed unanimously 9-0

**MOTION 5:** To revise the Copyright statement in our literature to read: “All rights reserved. No part of this publication may be reproduced in any form by any means without prior written permission of Nicotine Anonymous World Services.”

Made by Jilly, second by Bill P

Intent: Proposal brought by Checko to make this statement consistent throughout NicA literature.

Passed unanimously 9-0

**MOTION 6:** To use simplified email addresses.

Made by EI, second by Tammy

Intent: Proposal brought by Aimee to decide the best strategy for incorporating Google Workspace. In fact, the board approved the use of Google in 2012, so we just need to verify that we will continue that use to include email addresses, which will turn over once Zoho is discontinued.

Passed unanimously 9-0

**MOTION 7:** To create two Google Workspace administrator positions.

Made by Terri, second by EI

Intent: Proposal brought by Aimee to handle the barrage of expected duties. Creation of job descriptions for these positions added to the Action Item List.

Passed unanimously 9-0

Also added to the Action Item List: Create job descriptions for all Website Committee positions to be added to the P&P.

**MOTION 8:** To change the SevenMinutes tagline to read: "The Nicotine Anonymous Quarterly Forum: A Journey to Freedom"

Intent: Proposal brought by Chris H, editor, because the current tagline has been in use since the inception of the newsletter and doesn't accurately reflect the current sentiment of NicA.

Made by Bill P, second by EI

Passed unanimously 9-0

Meeting adjourned at 3:24 pm US CT

**Next Nicotine Anonymous World Services Board Meeting (scheduled, but subject to change):**

May 4, 2025: following Sunday speaker at the Conference

Future schedule (subject to change):

July 19, 2025 @ 9:30 AM ET

October 18, 2025 @ 9:30 AM ET

January 24, 2026 @ 9:30 AM

February 14, 2026 @ 9:30 (short pre-conference meeting)

*Everyone is welcome to attend the officer board meetings. If you would like to receive an invite, please email [chairperson@nicotine-anonymous.org](mailto:chairperson@nicotine-anonymous.org)*